



भारतीय दूतावास, बुखारेस्ट
Ambasada Indiei, Bucuresti
Embassy of India, Bucharest

NOTICE INVITING TENDERS (NIT) FOR DISPOSAL OF OLD OFFICE CAR
(MERCEDES BENZ Model E 280: Year : 2008)

TENDER DOCUMENT

1. Embassy of India in Romania with its headquarters at Boulevard Aviatorilor Nr. 46, Sector 1, Bucharest – PIN 011864, invites 'Sealed Bids' for disposal of its office car as per details given in Annexure-I. The terms and conditions for participation in the bidding process are given in Annexure-II. The rates are to be quoted in the prescribed format given in Annexure-III.
2. The bids are to be sent in sealed envelope superscribed as 'Bid for Mercedes Benz E-280'. The bids shall be signed by a person duly authorized on behalf of the bidder/firm and shall be sent to :- Mr. James Minz, Head of Chancery, Embassy of India, Bulevardul Aviatorilor Nr. 46, Sector 1, Bucharest. The sealed bids will be received upto **15:00 hours on 13th March 2023**. Any bid received after the prescribed deadline shall not be considered.
3. The bid shall remain valid for a period of 2 months from the date of receipt of the bid.
4. **RATES AND PRICES**
 - 4.1 Bidders should quote the rates in the format given at Annexure-III.
 - 4.2 The rates quoted by the bidders for purchase of the car will be all inclusive and on 'As is whereis basis'. Any statutory or other charges will be borne by the bidder only. Successful bidders will take possession of the vehicle on a date and time specified by Embassy and will arrange for transportation of the same on the same day at own expense.
5. **EVALUATION CRITERIA** : The Car will be disposed off on the basis of highest bid received for the vehicle. However, Embassy reserves the right to withdraw the vehicle from the bidding process in case the Committee constituted for the purpose suggests that the quotes received are much less than the reasonable market price.
6. **TERMS OF PAYMENT**: Successful bidder will remit the requisite sum with the Embassy as per terms and conditions given in Annexure-II.
7. **LIQUIDATED DAMAGES FOR DELAY IN SUPPLY**: Time is essence of the contract. The successful bidder must adhere to the time limit. Failure to deposit the requisite sum before the stipulated date/time, will entail forfeiture of any claim towards purchase of the vehicle. After delivery of the vehicle, Embassy will not be responsible for any damages to the vehicle or person.

8. CONCILIATION/ ARBITRATION

8.1 If any dispute (s) or difference (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by the Embassy.

8.2 In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by the Embassy.

9. FORCE MAJEURE:

9.1 In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.

9.2 The term “Force Majeure” as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely Embassy and the bidder.

9.3 Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, Embassy shall have the option of canceling this contract in whole or part at his discretion without any liability at his part.

9.4 Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

10. Embassy reserves the right to annul the bidding process at any time prior to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder/s on the ground of Embassy’s action.

11. Embassy reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.

12. Any clarification on the documents may be obtained from:- Mr. Gaushul Ansari, Attache, Embassy of India, Bucharest. Telephone No: +40 731347728 or admn.bucharest@mea.gov.in or accts.bucharest@mea.gov.in .

VEHICLE DETAILS

1.	Company	Mercedes Benz
2.	Purchase Year	2008
3.	Model	E 280
4.	Generation	W211
5.	Country of Origin	Belgium
6.	Mileage till date	130,500 km
7.	Fuel type	Petrol
8.	Cylindrical Capacity	2997 cm ³
9.	Power	170 KW
10.	Gearbox	Manual
11.	Windows	4 (Electric)
12.	Air Condition	Manual
13.	Wheel material	Alloy
14.	Seat material	Textile
15.	Pollution level	EURO 4
16.	Color	Black

**In addition the car also has Audio System, Radio, adjustable front seats*

** All maintenance till date has been made in the authorised agency only.*



Terms and conditions**1. Introduction**

Embassy of India in Romania with headquarters at Bulevardul Aviatorilor Nr. 46, Sector 1, Bucharest is desirous of sale of old/used vehicle (Mercedes Benz E 280). The details of vehicle to be sold is enlisted in Annexure-I.

2. Bids submission and opening

Sealed bids are required to be submitted on or before **15:00 hours on 13th March 2023** at Embassy (Bulevardul Aviatorilor Nr. 46, Sector 1, Bucharest). The bids will be opened at **1600 hrs. of 14th March 2023** in the same office in presence of bidders who prefer to be present. Bid documents are also available on Embassy's website <http://www.eoibucharest.gov.in/>

3. Bid Validity

All bids shall be valid for minimum 60 days, from the date of bid opening.

4. Inspection by bidders

Bidders may physically visit in Embassy's premises between **till March 10, 2023 (0930 – 1700 hrs)**, to inspect the vehicles before putting in their bid. Mr. Gaushul Ansari (+40 731347728, accts.bucharest@mea.gov.in) may be contacted for inspection of cars.

5. Eligibility Criteria

Bids could be submitted by individuals, vehicle dealers, or any agency fulfilling other criteria provided else where in the bid documents. It may please be noted that the individuals presently/previously working in the Embassy of India in Romania are prohibited from bidding.

6. Payment

The vehicles shall be handed over to the successful bidder against 100% deposit of order value.

7. Mode of payment

Payment would be accepted by Embassy of India in the form of bank transfer only. The payment has to be submitted by the successful bidder **within 7 days** of the date of work order, failing which the offer will be given to next highest bidder.

8. Registration and transfer of Cars

The successful bidder will ensure transfer of the vehicle within a period of one month at own expense. No correspondence about transfer of vehicle will be entertained by Embassy.

9. Delivery of Vehicles

The successful bidder will arrange for taking delivery of the Car at a date and time specified by Embassy and will arrange for its transportation at own expense. Embassy will not be responsible for any damage to the vehicle/person after handing over the vehicle.

PRICE QUOTE FOR DISPOSAL OF OFFICE CAR
(Mercedes Benz Model E 280 : Year 2008)

1. Personal Details

a)	Name	
b)	Address	
c)	Email Id	
d)	Mobile No.	

2. ID Proof [Please enclose photocopy of CNP or Diplomatic Id (in case of individual)/ Fiscal Document (in case of company/Embassy)]

3. Rate quoted for purchase of Car :	EURO
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I certify that the terms and conditions contained in the Tender Document are acceptable to me/us.

Signature of authorized person

Name: _____

Seal (if any)